

AFFIDAVIT (OR AFFIRMATION) AND APPLICATION FOR CERTIFICATE OF RESIDENCE

Pursuant to §6301 & §6305 of the Education Law

If you have a physical, psychological, medical, or learning disability that may impact your ability to complete this form, please contact Adrian Milroy, Business Office, (585)343-0055, Ext. 6493, COR@genesee.edu for assistance.

**** PRINT ALL INFORMATION ****
Student Must Complete All Shaded Areas

Student ID (800) #: _____
Telephone #: (____) _____ - _____
Email Address: _____

STATE OF NEW YORK, COUNTY OF
Genesee
(Home County)

For the Semester Beginning 20____
 Fall Winter Spring Summer

I, _____ do hereby swear (or affirm) that I reside at
(Print Full Name)
_____, in the City Village Town of _____,
(Print Permanent Legal Address)
County of Genesee, State of New York (Zip Code: _____); that I now am and have
for a period of one year prior to the date of this affidavit (or affirmation) been a resident of the State of
New York; and that I now am, or have been for a period of six months prior to the date of this affidavit (or
affirmation) a resident of the County of Genesee, and that I have resided
at this address from _____ to Present.
Month/Year

Property Owner's Name: _____

If less than one year at the above address, list your addresses for the PAST YEAR:

_____, _____ to _____
(Print Legal Address) Month/Year Month/Year
_____, _____ to _____
(Print Legal Address) Month/Year Month/Year

Citizenship: United States Other: _____ Visa Type _____ Resident Alien # _____
Country

I further state I plan to enroll in **Genesee Community College** and that this affidavit (or affirmation) and application is made for the sole purpose of securing from the Chief Fiscal Officer of the County of Genesee a certificate of residence pursuant to the requirements of Article 126 of the Education Law. (Home County)

(YOUR SIGNATURE) (DATE)

Education Law, §6305, provides: "The chief fiscal officer of each county, as defined §2.00 of the local finance law, shall, upon application and submission to him of satisfactory evidence, issue to any person desiring to enroll in a community college as a non-resident student, a certificate of residence showing that said person is a resident of said county. Such person shall, upon his registration for each college year, file with the college such a certificate of residence issued not earlier than two months prior thereto, and such certificate of residence shall be valid for a period of one year from the date of issuance." Education Law, §6301, ¶5, defines: "Resident" as a person who has resided in the state for a period of at least one year and in the county for a period of at least six months, both immediately preceding the date of such person's registration in a community college or, for the purposes of §6305 of this article, his or her application for a certificate of residence. In the event that a person qualified as above for state residence, but has been a resident of two or more counties in the state during the six months immediately preceding his application for a certificate of residence pursuant to §6305 of this chapter, the charges to the counties of residence shall be allocated among several counties proportional to the number of months, or major fraction thereof, of residence in each county.

INSTRUCTIONS

You must submit a Certificate of Residence to GCC once each year. Failure to do so will result in **DOUBLE TUITION CHARGES**.

GENESEE COUNTY RESIDENTS:

If you have been a legal resident of New York State for the past year AND a resident of Genesee County for the last six (6) months, fill out this form, sign it and turn it in to the GCC Student Accounts Office or e-mail to COR@genesee.edu.

OTHER NEW YORK STATE RESIDENTS:

If you have been a permanent resident of New York State for the past year BUT you have lived outside of Genesee County, please follow these instructions:

1. **DO NOT USE THIS FORM.** Instead, fill out the SUNY Uniform Application located at <https://www.genesee.edu/wp-content/uploads/Certificate-Of-Residence-County-Other-Than-Genesee.pdf> or check <https://www.genesee.edu/about/offices-departments/student-accounts/certificate-of-residence/> for your County's specific guidance.
2. Submit it to your County Treasurer.
3. The Treasurer will keep the form and give you a Certificate of Residence. Submit that form to the GCC Student Accounts Office or e-mail to COR@genesee.edu within the first 30 days of classes. Call your County Treasurer if you have any questions.

NON-NEW YORK STATE RESIDENTS:

Non-Resident tuition is charged to all students who have not been legal, permanent residents of New York for the past year. This includes the following:

1. International Students (holding an F-1 Visa).
2. Temporary residents (short-term job assignment or living here while attending college, for instance).
3. Any person who is in the U.S. on a Visa. Immigrants must have a permanent resident status for one year in order to be eligible for in-state tuition.

If you have any questions, please contact the Student Success Center at (585) 345-6805.