

Procedure 325 Student Hiatus

February 5, 2025

Supersedes previous procedure 325 dated March 11, 2015



Summary

A student who is matriculated in a credit bearing program may desire to interrupt their continuous registration at the College in that program. The College will use the term “hiatus” to describe a period of absence from the College when a student registered in a program of study does not re-register but may return to the College without the requirement of re-applying to the College.

Process

- A. A student may take hiatus for two consecutive major terms (Fall, Spring) without the need to re-apply for admissions to the College if they remain in the same program upon return.
- B. If the student returns to the College after a hiatus and wishes to enroll in a different program, they should contact an advisor to be informed of any programmatic requirements or concerns.
- C. A student may take a hiatus from the College as described above without obtaining any permissions or providing advance notification EXCEPT for restricted admissions programs (health-related career programs and other) in which case the student should see an advisor for.
- D. A student who is matriculated in a program of study (for credit) and registers for non-credit courses for two consecutive major terms (Fall, Spring) does not need to re-apply for admission to the College if they re-enroll in the same program.
- E. Students who are active-duty members of the armed forces shall be eligible for readmission as follows:
 - i. Service members who are called to active duty will be re-admitted upon their return with the same academic status they held when last attending the school or were accepted for initial admission.
 - ii. Every reasonable effort to enable the student to resume their program will be made. If such efforts are unsuccessful and it is determined the student is not prepared and unable to re-enroll in the same academic program with the same academic status, or if placing the student in the program will place an undue hardship on the college, GCC is not required to readmit the student.

Forms

None

Related Documents

Procedure 300 – Admissions