Faculty Grading On the Web ACE Instructors

Go to www.genesee.edu Click on Genesis

Enter User name and password – Click Login
Click on Faculty/Advisor Services

Click on Final Grades
Select a **Term** and click **Submit**

Select **CRN (Course)** and click **Submit**
Use dropdown menu to enter grade (A, B, C, D, IP or F only!)
Do not enter Last Attend Date or Attended Hours
Click Submit

Please refresh the page to ensure grades have been entered correctly