How to Use: Gale Virtual Reference Library  
- Alfred C. O’Connell Library –

Gale Virtual Reference Library provides searchable, full-text, online versions of specialized encyclopedias, handbooks, and reference book sources.

Reference Topics: biography, business, crime, cultures, endangered species, health, popular culture, religions, sciences, and much more.

To Start:
1. Go to the library website homepage at https://www.genesee.edu/library/
2. Click on Databases A-Z link found under the search bar
3. Click on Gale Virtual Reference Library

There are three recommended ways to search Gale Virtual Reference Library:

1. Basic Search
Type your search term(s) or subject in the box at the top of the page.

![Basic Search Screenshot]

2. Advanced Search
Advanced Search allows you to search by Document Title or Author. You can also search by Publisher, Entire Document, and many other fields or index options.

![Advanced Search Screenshot]

- Type your search term in the box.
- Scroll down and select the additional fields (indexes) you would like to search.
3. Browse the Title List

To see the entire list of titles, click on the “More” link found on the right side of the search bar.

- You can view an eBook directly from the Basic Search page (the home page) without doing a search.
- On the right side of the page are Collections by subject. Click the subject name to see available titles.
- Once you click on a book, you will see the “Table of Contents” links that take you into the book.

Once you find an Article:

- When you open an article page, look on the right side for helpful features in the Tools column.

Questions? Contact a Librarian:

In Person: ........................................ Library Information Desk
Phone: ........................................ 585-343-0055 Ext. 6419
Email: ........................................... Click on Email from the library’s web page
Chat: ............................................ Click on Chat online from the library’s web page