

## Planning for an Effective Transfer

*A transfer path is unique to each student, be sure to plan early to make sure you are on track and headed in the right direction! Contact Transfer Services for assistance, [transfer@genesee.edu](mailto:transfer@genesee.edu)*

### Do you have a major or career goal?

- It's ok if you don't, start with beginning your career exploration journey!
- Talk to your instructors, coach/advisor, family, and professionals in the field about careers.
- Take a career assessment to learn about careers that align with your interests and strengths.
- If you plan to transfer you should be in an AS degree!** There are some exceptions, check with Transfer Services to be sure.

### Start your College Search!

- Research colleges and universities that have your intended major with these search engines:  
<https://nces.ed.gov/collegenavigator/>  
<https://www.suny.edu/attend/find-a-suny-program/>  
<https://bigfuture.collegeboard.org/college-search?navId=www-cs>
- Don't forget to consider important factors:
  - ✓ Cost – What will it cost to attend, are there scholarships available? Don't forget to consider room and board costs.
  - ✓ Admissions Requirements – Are you looking for a selective college? Can you meet the requirements necessary for transfer student admissions?
  - ✓ Location – Do you want to stay in NYS? Do you want to be in an urban, rural or suburban area?
  - ✓ Size – Do you feel most comfortable in a small setting or on a large campus? How does this impact student to teacher ratios?
  - ✓ Student Services – What services are available to admitted students, like tutoring, study abroad, wellness center, career services, etc.
  - ✓ Internships/Job Opportunities – What are current students and graduates doing in their field?
  - ✓ Campus Culture – Are you looking for a busy campus with lots of student life? Does the college have the clubs and activities you're interested in? Athletics?
- Visit and attend transfer events for colleges you are interested in as part of your research.
- Attend Transfer Events at GCC, either virtually or in-person.  
Visit [www.genesee.edu/transfer](http://www.genesee.edu/transfer) for an ongoing list of opportunities.

### Create an academic plan for success!

- Research necessary pre-requisites and begin to map out your course plan for completing your degree. Work with Transfer Services or Students Success Coach/Advisor on a plan for success!
- Ask the Transfer Services about [Transfer Pathways](#) that GCC has in place with other colleges.
- Revisit your plan each semester to make sure you're still on track.

**Transfer Service, Student Success Center – 585.345.6805, [transfer@genesee.edu](mailto:transfer@genesee.edu)**

## Start your Applications!

- Check college websites to determine deadlines. Keep in mind some program deadlines and requirements may differ from the institutional application.
- SUNY Application - Apply online at <https://www.suny.edu/attend/apply-to-suny/>. **If you are graduating with a degree from GCC, SUNY will waive the application fee for up to seven SUNY colleges. Select “Transfer Fee Waiver” as a payment method.**
- Private or Out-of-State Schools - View their Admissions website for information on how to apply. Follow that institution’s specific guidelines about the application process and required materials.
- Send your current GCC transcript to each school you’ve applied to.
- Don’t forget to also send your High School transcript, and any additional college transcripts from colleges you’ve attend. As well as any AP, CLEP or other advanced placement scores.
- Complete your FAFSA, including all federal and state aid forms.

## Apply to Graduate! (In your final semester)

Log in to your myGCC account

Go to Banner Self Service

1. The Student Services Tab
2. Student Records Information Menu
3. Apply to Graduate

Then follow the prompts to complete your application. Be sure to pick the correct semester and program for which you plan to graduate.

## Don’t forget to send your final transcripts to the college you’ve chosen!

**How to order an OFFICIAL transcript through myGCC:**

1. Log into your myGCC account
2. Select Banner Self-Service
3. Select Student Services
4. Select Student Records Information Menu
5. Select Request Official Transcripts
6. Select the button to Place a Transcript Order
7. Follow the instructions to place an order.

\*Note: If the college you intend to send your transcript to is not in the Credentials network, you can manually enter the address or email of the college you wish to send the transcript to.

**Applying to multiple SUNY Schools? You can send one transcript to the SUNY Application Service Center. This must be mailed and is not available electronically. Send to:**

Application Services Center  
SUNY System Administration  
H. Carl McCall SUNY Building  
353 Broadway  
Albany, NY 12246

**Transfer Service, Student Success Center – 585.345.6805, [transfer@genesee.edu](mailto:transfer@genesee.edu)**