Complete the information below if you wish to appeal the financial aid Satisfactory Academic Progress (SAP) policy. Return this form to the Financial Aid Office as soon as possible. Appeals must be in writing. Phone appeals will not be considered. Applicants will be notified, in writing, of the committee’s decision. If you need assistance completing this form, please contact Financial Aid at (585) 345-6900.

Student Name: ________________________________ ID/SSN: ________________

Appeals may be granted on the reasons listed below. Please check the reason(s) below that apply to your situation. **Attach documentation verifying your situation. Appeals without documentation will be denied.**

- [ ] Medical (including prolonged illness, serious accident, etc.)
- [ ] Death of an immediate family member
- [ ] Previously undiagnosed learning disabilities
- [ ] Military activation
- [ ] Other extraordinary circumstance

*In the space provided, write a detailed explanation as to why you should be granted a waiver of the SAP standards. **Focus on the extraordinary circumstances** that have prevented you from making satisfactory academic progress during the time that you have been enrolled. Attach a separate sheet if you need more space. **Please note that waivers will not be given if it is not possible for you to regain compliance with the SAP requirements by the end of the 2019-2020 academic year.**

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