



Satisfactory Academic Progress
Appeal Form to Request a Waiver of the Standards
2017-2018

Complete the information below if you wish to appeal the financial aid Satisfactory Academic Progress (SAP) policy. Return this form to the Financial Aid Office as soon as possible. Appeals must be in writing. Phone appeals will not be considered. Applicants will be notified, in writing, of the committee's decision. If you need assistance completing this form, please contact Financial Aid at (585) 345-6900.

Student Name: \_\_\_\_\_ ID/SSN: \_\_\_\_\_

Appeals may be granted on the reasons listed below. Please check the reason(s) below that apply to your situation. Attach documentation verifying your situation. Appeals without documentation will be denied.

- Medical (including prolonged illness, serious accident, ect.)
Death of an immediate family member
Previously undiagnosed learning disabilities
Military activation
Other extraordinary circumstance

In the space provided, write a detailed explanation as to why you should be granted a waiver of the SAP standards. Focus on the extraordinary circumstances that have prevented you from making satisfactory academic progress during the time that you have been enrolled. Attach a separate sheet if you need more space. Please note that waivers will not be given if it is not possible for you to regain compliance with the SAP requirements by the end of the 2017-2018 academic year.

Multiple horizontal lines for writing a detailed explanation.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SAP Guidelines Chart

Credits Attempted	Credits Earned	GPA
3	3	1.5
4	3	1.5
5	3	1.5
6	4	1.5
7	5	1.5
8	5	1.5
9	6	1.5
10	7	1.5
11	7	1.5
12	8	1.5
13	9	1.5
14	9	1.5
15	10	1.5
16	11	1.5
17	11	1.5
18	12	1.5
19	13	1.5
20	13	1.5
21	14	1.5
22	15	1.5
23	15	1.5
24	16	1.75
25	17	1.75
26	17	1.75
27	18	1.75
28	19	1.75
29	19	1.75
30	20	1.75
31	21	1.75
32	21	1.75
33	22	1.75
34	23	1.75
35	23	1.75
36	24	1.75
37	25	1.75
38	25	1.75
39	26	1.75
40	27	1.75
41	27	1.75
42	28	2.0
43	29	2.0
44	29	2.0
45	30	2.0
46	31	2.0
47	31	2.0

Credits Attempted	Credits Earned	GPA
48	32	2.0
49	33	2.0
50	34	2.0
51	34	2.0
52	35	2.0
53	36	2.0
54	36	2.0
55	37	2.0
56	38	2.0
57	38	2.0
58	39	2.0
59	40	2.0
60	40	2.0
61	41	2.0
62	42	2.0
63	42	2.0
64	43	2.0
65	44	2.0
66	44	2.0
67	45	2.0
68	46	2.0
69	46	2.0
70	47	2.0
71	48	2.0
72	48	2.0
73	49	2.0
74	50	2.0
75	50	2.0
76	51	2.0
77	52	2.0
78	52	2.0
79	53	2.0
80	54	2.0
81	54	2.0
82	55	2.0
83	56	2.0
84	56	2.0
85	57	2.0
86	58	2.0
87	58	2.0
88	59	2.0
89	60	2.0
90	60	2.0