

International Supplemental Admissions Application

This checklist names all of the materials involved in the application process. Because each applicant's situation is unique, necessary documentation often differs from applicant to applicant. Review the list and complete all of the items that you are required to complete. Then, **MAIL by COURIER/POST** all application materials together to "International Admissions" at the address at the bottom of this page.

GCC ONLINE ADMISSIONS APPLICATION

INTERNATIONAL STUDENT INFORMATION FORM (Please mail the original form and keep a copy for yourself)

REQUIRED TESTING

Test of English as a Foreign Language (TOEFL); International English Language Testing System (IELTS); or attend an ELS Language Center. Proof of English ability is required if English is not your native or first language. Applicants must score at least a **460 (paper-based TOEFL)**, **48 (internet-based TOEFL)**, **5.5 IELTS**, **42 PTE Academic**, **85 Duolingo**, or achieve **ELS Level 109** in order to be considered for admissions. We do not accept institutional TOEFL exams. For more information please visit the following websites at www.toefl.org; www.ielts.org; www.pearsonpte.com; www.duolingo.com; or www.els.edu.

SIGNED CERTIFIED BANK STATEMENT

Provide a signed certified bank statement (**translated to English**) demonstrating possession of enough funds to pay for one academic year. The financial documentation is also required by the United States Customs and Immigration Services. Therefore, please keep a copy for use in obtaining a student visa. Currently, international students seeking an I-20 must show proof that they possess **\$16,900 in U.S. dollars** or the equivalent thereof. **However, because College tuition and fees may change, the amount that international students must demonstrate may also change.**

DECLARATION OF FINANCIAL SUPPORT FORM

This form must be completed by all applicants seeking a student visa. The form must be completed and signed by the student, sponsor, and the sponsor's financial institution. Please mail the original and keep a copy for yourself.

PHOTO IDENTIFICATION

Provide a copy of an official government-issued form of identification, such as a passport.

HIGH SCHOOL TRANSCRIPT

Provide your official high school graduation document/transcript (**translated to English**) that includes the year of graduation.

COLLEGE TRANSCRIPT (if applicable)

If you attended a college/university within the United States, contact the institution to request an official transcript to be sent to GCC Admissions Office. International transcripts must be sent to World Education Services (WES) for evaluation purposes. International transfer credit will only be accepted from WES evaluations. Visit www.wes.org for more information.

SCHOOL TRANSFER ELIGIBILITY FORM (if applicable)

This form must be completed by the student and the international student advisor at the U.S. college/language program you are transferring from. It is required for admission to GCC.

PROOF OF IMMUNIZATION

Applicants born after 1956 must provide proof of immunization against measles (two shots), mumps, and rubella. Please send a **copy** of your immunization/shot records. If you fail to provide this document or have not had any immunizations, you will be required to obtain the immunizations within the first few weeks after your arrival.

PLACEMENT TESTING

The Placement Test will be completed at Genesee Community College once you arrive. It cannot be completed at this stage of the application process. It is for placement purposes only in regard to math, reading and English ability. If you have previously taken SAT or ACT, please include the official scores with your application.

COLLEGE VILLAGE

When completing the online application, be sure to check on-campus housing on the application. You will want to follow up with College Village at collegevillage@genesee.edu.

If you plan to live off-campus, you will be responsible for securing your own housing.

Affirmative Action

In accordance with federal regulations, the New York State Human Rights Law, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act, Genesee Community College does not discriminate on the basis of age, race, color, creed, gender, religion, marital status, veteran status, national origin, disability, or sexual orientation in educational programs, activities, admissions, or employment.



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English Language Proficiency

If your native language is not English, then you must demonstrate acceptable English language proficiency for your application to be considered for admission to Genesee Community College. This requirement can only be met by submitting an official Test of English as a Foreign Language (TOEFL) score; International English Language Testing System (IELTS) band score; PTE Academic score; Duolingo score, or attend an ELS Language Center. The score requirements are TOEFL of at least 460 (paper-based) or 48 (internet-based); IELTS band score of at least 5.5; PTE Academic score of at least 42; Duolingo score of at least 85, or ELS Level 109.

13. Have you taken TOEFL, IELTS, PTE Academic, Duolingo, or attended ELS language instruction? Yes No
14. If you answered "Yes" to question 13, when did you take the TOEFL/IELTS/PTE Academic/Duolingo, or attend ELS? _____/_____/_____
month/day/year
15. If you answered "Yes" to question 13, what was your TOEFL/IELTS/PTE Academic/DUOLINGO score or level of ELS obtained? _____

Educational History

16. In order of most recent to least recent, provide information about all secondary schools, institutes, colleges, and universities that you have attended and are attending now.

- A. _____
name of institution, and address (including city and country) of institution

dates of attendance, level of education, certificate, diploma, or degree earned, and date certificate, diploma, or degree was received
- B. _____
name of institution, and address (including city and country) of institution

dates of attendance, level of education, certificate, diploma, or degree earned, and date certificate, diploma, or degree was received
- C. _____
name of institution, and address (including city and country) of institution

dates of attendance, level of education, certificate, diploma, or degree earned, and date certificate, diploma, or degree was received
- D. _____
name of institution, and address (including city and country) of institution

17. Provide any additional information about your educational background or academic achievements.

18. How did you learn about Genesee Community College?

- Genesee Community College Website Other Website Current college or school Friend or relative
 Other (please list) _____

19. What are your educational and career goals, and how will studying at Genesee Community College help you meet them?

20. By signing below you certify that all information on this form is true to the best of your knowledge.

Applicant signature _____ Date ___/___/___

Declaration of Financial Support

If you plan to attend Genesee Community College on an F-1 student visa, you must secure a Certificate of Eligibility for Non-Immigrant (F-1) Student Status (Form I-20) issued by Genesee Community College. An I-20 is a document required to apply for an F-1 student visa. Before Genesee Community College can issue to you an I-20, you must be admitted to a program of study and demonstrate your ability to meet all educational and living expenses for the entire period of intended study at Genesee Community College. You are required to document funds available to finance at least the first year of study at Genesee Community College, and indicate how you will finance subsequent years of study.

For admission purposes, fund sources and financial support may be classified into four categories. You may demonstrate your ability to meet all educational and living expenses by providing evidence of any combination of funding and support from these categories. Documentation for each category varies. The categories and their documentation requirements are:

- **Personal savings, family or other financial support:** the documentation necessary for personal savings, family or other financial support includes verification by a bank official, and a separate original bank statement of account. Signatures of both the applicant and the sponsor are required.
- **Scholarship:** the documentation necessary for a scholarship includes an official scholarship letter addressed to Genesee Community College from the institution awarding the scholarship. The award letter must state the name of the applicant, the amount of funds available for each year of study, the duration of the scholarship (including beginning and end dates), and the major field of study for which the scholarship was awarded.
- **Government or employment sponsorship:** the documentation necessary for government or employer sponsorship includes an official sponsorship letter addressed to Genesee Community College from the government or employer granting the sponsorship. The award letter must state the name of the applicant, the amount of funds available for each year of study, the duration of the sponsorship (including beginning and end dates), and the major field of study for which the sponsorship was awarded.
- **Loan:** the documentation necessary for a loan includes an official letter addressed to Genesee Community College from the credit or lending institution administering the loan. The letter must state that the loan was approved, and the amount of the loan.

1. **Name** _____
surname/family/last name given/first name

2. **To claim personal savings** as a source of funding for your first year of study, detail your personal savings below. Also, include a bank statement with this application, and complete questions 7 and 9.

Amount _____ \$ _____
(in native funds) (in U.S. dollars)

3. **To claim family or other sponsorship** as a source of funding for your first year of study, detail your sponsorship below. Also, include a bank statement with this application, and complete questions 7 through 9.

Sponsor _____ Amount _____ Amount \$ _____
(in native funds) (in U.S. dollars)

4. **To claim a scholarship or loan** as a source of funding for your first year of study, detail your scholarship or loan below. Also, include an award letter or loan approval letter with this application, and complete question 9.

Scholarship/loan agency _____ Amount _____ Amount \$ _____
(in native funds) (in U.S. dollars)

5. **To claim government or employer sponsorship** as a source of funding for your first year of study, detail your sponsorship below. You must also include an official sponsorship letter with this application, and complete question 9.

Sponsor _____ Amount _____ Amount \$ _____
(in native funds) (in U.S. dollars)

6. How will you finance subsequent years of study at Genesee Community College?

7. **To be completed by a bank official:** by signing below you certify that the funds indicated above are on deposit or are held in the applicant's name, or by his/her family members or sponsors named above at the following financial institution. **Verification of funds is without liability to the bank or its officials.**

Bank name _____

Bank address _____
number and street

_____ city _____ state/province _____ country _____ ZIP/postal code

Signature or seal of bank official _____ Date ____/____/____

8. **To be completed by a sponsor:** By signing below you certify that you agree to provide the funds indicated above to the applicant for the purpose of full-time study at Genesee Community College; that you are submitting bank statements demonstrating the availability of the funds indicated above; that you understand that Genesee Community College cannot provide financial aid to the applicant; that you agree to provide these funds for the duration of the applicant's course of study; that you understand that, if this commitment is not met, the applicant may be dismissed by Genesee Community College.

Sponsor name _____

Sponsor address _____
number and street

_____ city _____ state/province _____ country _____ ZIP/postal code

Sponsor signature _____ Date ____/____/____

9. **To be completed by the applicant:** By signing below you certify that all information on this form is complete and accurate to the best of your knowledge; that you are aware that providing false or misleading information will result in the denial of admission or cancellation of registration following enrollment; that you understand that work and financial aid are not available to you at Genesee Community College.

Applicant signature _____ Date ____/____/____

School Transfer Eligibility

If Genesee Community College is the first U.S. College that you plan to attend, and you do not possess an I-20, then do not complete this form. If you plan to transfer to Genesee Community College from another U.S. college, your I-20 cannot be processed if this form is not completed. Complete questions 1–9, and ask your current international student advisor to complete questions 10–23. Return this form to “International Admissions” at the address at the bottom of this page.

Section I (Completed by student)

1. Name _____
Surname/family/last name given/first name
2. Permanent home address _____
number and street apartment
city state/province country ZIP/postal code
3. College/University transferring from _____
4. Date of attendance from ____/____/____ to ____/____/____
month/day/year month/day/year
5. Country of citizenship _____ 6. SEVIS I-20/ID Number _____
7. Date first began F-1 Status ____/____/____ 8. Graduation date on current I-20 ____/____/____
month/day/year month/day/year
9. By signing below you certify that the information you have provided here is true to the best of your knowledge.
Applicant signature _____ Date ____/____/____
month/day/year

Section II (Completed by international student advisor)

This form must be submitted as part of the application process.

10. Last date of enrollment ____/____/____ 11. Was the student pursuing a full course of study? Yes No
month/day/year
12. Please indicate current visa status _____ 13. Is the student currently “in status” with USCIS? Yes No
14. If you answered “No” to question 13, please explain. _____

15. Has this student had any disciplinary / behavioral / academic problems at your institution? Yes No
16. Has the student ever been permitted to take a reduced course load? Yes No
17. If you answered “Yes” to question 16, please explain which term and why. _____

18. Is the student entered in SEVIS? Yes No
19. If you answered “Yes” to question 18, when will you release the SEVIS record? ____/____/____ or upon acceptance.
month/day/year
20. Do you recommend this transfer? Yes No
21. If you answered “No” to question 20, please explain. _____

22. By signing below you certify that the information you have provided here is true to the best of your knowledge.
Advisor signature _____ Date ____/____/____
month/day/year
23. Advisor name/Title _____
Name of College/University _____
Email _____

