

Name _____ Date _____

LAST FIRST

I.D. # _____ Phone No. _____

Term: Fall Spring Summer _____ (year)

Courses to be Added		Courses to be Dropped	
SUBJ/CRS/SEC or CRN (Ex: ENG 101-51)	IF NECESSARY APPROPRIATE SIGNATURE(S) & REASON	SUBJ/CRS/SEC or CRN (Ex: ENG 101-51)	IF NECESSARY APPROPRIATE SIGNATURE(S) & REASON
Important Notes:	*You may need Instructor, Dean and/or Executive Vice President's signature(s) depending on course status and deadlines. **You are responsible to insure that all pre-requisites are met.		

WHAT IS YOUR PRIMARY EDUCATIONAL OBJECTIVE AT G.C.C.? (Please Circle the best one.)

- 1A. Transfer to a SUNY college after **earning** a degree/certificate at GCC
- 1B. Transfer to a **non-SUNY** college after **earning** a degree/certificate at GCC
- 2A. Transfer to a SUNY college **without earning** a degree/certificate at GCC
- 2B. Transfer to a **non-SUNY** college **without earning** a degree/certificate at GCC
- 3. Earn a degree/certificate at GCC with plans for employment
- 4. Enroll in course work to learn or upgrade job skills (Not seeking a degree or certificate)
- 5. Enroll in coursework for personal enrichment, enjoyment (Not seeking a degree or certificate)
- 6. Enroll in coursework to obtain a High School General Equivalency Diploma (GED)
- 7. Uncertain

Changes Student Load from _____ hours to _____ hours --- processed by: _____ (init.) _____ (date)

I understand that course registration creates a financial obligation to the College.

Student Signature: _____ **Parent Signature:** _____

Advisor/Counselor Signature: _____

##

FOR OFFICE USE ONLY

Grade: _____ Int.: _____ Business Office Rep: _____ Date: _____ Refund: _____

Campus Center Use:

This form must be completed and signed by the student, and either the instructor or the guidance counselor and returned to the ACE Programs office **on or before** the official withdrawal deadline (Please refer to "Dates and Deadlines" link found on our website www.genesee.edu/ACE).

Students are still responsible for payment for the course despite withdrawal, and will be unable to obtain a transcript or register for future courses at Genesee Community College until payment is made. Failure to withdraw from a course by the deadline will result in a failing grade if the student does not complete course requirements. For more information please call the ACE Programs office at 585-345-6801.