

GENESEE COMMUNITY COLLEGE
Batavia, New York

Procedure: CHILDREN ON CAMPUS

Number: 418

Date: August 30, 2006

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Cross Reference:

**Supersedes: Previous Procedure #120
Last Revised 7/20/83**

INTRODUCTION

Genesee Community College values family and work/life balance and is sensitive to our employees' and students' child-related circumstances. Employees and students are expected to provide appropriate day-to-day child care arrangements through either the Genesee Community College Association Child Care Center or other provider. Occasionally, however, emergency situations arise where alternative arrangements are not available and children may be permitted to accompany their parents to work or the classroom. This procedure has been implemented to minimize potential liability to the college, risk of harm to children, and decreased employee and student productivity due to distractions and disruptions of children on campus.

SUPERVISORY PROCEDURE

1. When area schools close because of professional days, vacation, weather, etc., parents ought to leave school-aged children at home or make provision for off-campus day care. In emergency situations only, children may be permitted to accompany their parent to work or the classroom for a limited time if space permits and if other employees and students are not distracted or do not have any other objections to having a child in their work area or classroom. Parents and guardians are not permitted to bring their children to work or to class for multiple days or in non-emergency situations. Parents and guardians must obtain permission of their supervisors or instructors before they bring their child into work or the classroom, even in an emergency situation. *Permission may be withdrawn should any child(ren) be disruptive or display inappropriate behavior.*

2. Responsibility for all aspects of the child's behavior rests solely with the parent or guardian, as does the responsibility for the safety of the child. Parents should be sensitive to the needs of colleagues and should not expect others to care for their children. A limited number of drop-in spaces may be available for pre-school children at the Genesee Community College Association Child Care Center, but parents must have provided pre-registration information, including inoculation records, prior to any drop-in use of the Child Care Center. Children with infectious diseases or illnesses should not be brought to the college under any circumstances.
3. All individuals on any of the college's campuses, regardless of age, are expected to adhere to college regulations regarding appropriate behavior.
4. Public Safety should be notified immediately if any child is engaged in behavior which is disruptive, inappropriate, or a danger to self or others.
5. Children of GCC employees and students under the age of 16 must be accompanied by a parent or other responsible adult at all times. Children are not allowed to wander the building alone, and if found to be doing so, the child's parent or guardian will be contacted. Any parent who, after due warning and instruction continues to leave a child unsupervised shall be referred to the Vice President for Student and Enrollment Services or the Vice President for Human Resources and Planning for further discussions and possible disciplinary action.