April 2013

Dear Prospective Graduate:

**Congratulations!** Commencement is rapidly approaching. You are cordially invited to participate in the 2013 Graduation ceremony. Graduation commemorates and rewards all the diligent effort put forth by you and signifies a new beginning as well. We hope that you will take part in the ceremony so that you may remember your time here at Genesee Community College and celebrate with family and friends.

**Commencement will be held in the Genesee Community College gymnasium on Sunday, May 19, 2013 at 1:00 pm.** Please plan to line up in the cafeteria no later than 12:15 pm. The length of the ceremony will be approximately one hour and thirty minutes.

**Commencement rehearsal will be held on Friday, May 17, 2013 at 10:00 a.m.** Please make arrangements to attend this rehearsal. This is an opportunity to rehearse the ceremony and to practice pronouncing your name. Rehearsal will take about an hour and a half. Please line up in the cafeteria beginning at 10:00 am at which time you will be given further directions. Prior to rehearsal, from 8:00-10:00 am, a representative from a local photography studio will take individual photographs for anyone who is interested. There are various pricing options available. Please come prepared to make payment.

In order to participate in Commencement, you must pay your $40 fee to the GCC Barnes & Noble Bookstore. Your fee includes cap, gown, tassel, and diploma cover. You may pay in person, over the telephone with a credit card, or mail in a check. You will also be required to sign a roster to confirm your participation in Commencement when you pick up your Commencement package (cap, gown, and tassel). Your cap, gown, and tassel may be picked up in the Bookstore **beginning April 22nd**. To receive your **four** tickets, after purchasing your cap and gown, please go directly to Student Activities Office located in the Student Union. You must show your bookstore receipt as proof of your cap and gown purchase in order to receive your **four** Commencement tickets. Although seating in the gymnasium is limited to persons with a ticket only, there will be additional seats available in the Theater. In addition, the ceremony will be broadcast on every monitor located throughout campus including the Cafeteria and Student Union. In these areas, the ceremony will be broadcast across televisions or screens and a ticket will not be necessary to view the ceremony. **The deadline for purchasing and picking up your Commencement package and your FOUR Commencement tickets will be Friday, May 10th.** Your diploma cover will be presented to you at the Commencement Ceremony. You should receive your actual diploma around August 1, 2013. Please wait until then before inquiring.

If you have not yet signed up, or if you are an August 2013 graduate, you may still participate in the May graduation ceremony as long as you have completed a Diploma Request online or in the Advisement office. **The deadline for participating in Commencement is Friday, May 10th.**

**Child care services will be available during Commencement** for children six weeks to five years of age. We've learned from past experiences that babies and young children sometimes get restless during the proceedings. Please plan to use these **FREE** services, but we must be notified prior to the ceremony on how many children and the age group so we can make necessary staffing arrangements. For child care services please sign up in Student Activities office, or Call (585) 343-0055, ext #6261 by Friday, May 10th.

Immediately following the graduation ceremony, a reception will be held in the Forum. This will include punch and snacks. Everyone is invited to participate.

**PLEASE REMEMBER:**

**TO PARTICIPATE IN THE COMMENCEMENT CEREMONY**

- **Diploma Request** - File for your diploma request (Advisement Office)
- **Cap & Gown** - Purchase your cap and gown (Bookstore, beginning April 22nd)
- **Commencement Tickets** - Pick up your tickets (Student Activities Office)
- **Rehearsal** – Attend rehearsal (Cafeteria, May 17th 10:00am)

For additional information, contact the Student Activities office at (585) 343-0055, ext. 6261 or e-mail at SA@genesee.edu