

Genesee Community College
 932–Sales & Customer Service–Certificate
 SEMESTER COURSE PLANNING WORKSHEET
 2009-2010

Suggested First Semester	Credits	Suggested Second Semester	Credits
BUS101	3	BUS213	3
BUS108 or Business Elective	3	CIS116	3
BUS201	3	BUS204	3
MAT129	3	BUS214	3
BUS106	3	BUS217	3
Total	15	Total	15

General Curriculum Information

Mathematics (by placement): Mathematics placement is based on the ACT, ASSET, or COMPASS placement test.

Reading Proficiency Requirement: All students will be required to demonstrate proficiency in reading through testing prior to learning a degree or certificate. Students who do not meet the required standard will be expected to begin remediation immediately.

English (by placement): Students who do not satisfactorily complete the writing exam must register for ENG091 or ENG100.

932	Degree Requirements for Sales & Customer Service Certificate	CERT
2009-2010		
1	MATHEMATICS	3
	MAT129 Statistics	
2	BUSINESS	24
	CIS116 Microcomputer Applications	3
	BUS101 Principles of Business	3
	BUS213 Principles of Marketing	3
	BUS214 Management Principles	3
	BUS106 Business Communications	3
	BUS201 Professional Sales	3
	BUS217 Co-op Education	3
	BUS204 Business Management Problems	3
3	BUSINESS ELECTIVE	3
	BUS108 Customer Relationship Management or Business Elective	
	TOTAL	30
	Reading & Math Proficiency Required	
	Minimum QPI: 2.00	

Revised: 4/24/01, 5/10/02, 2/17/05, 3/10/06, 2/26/07