

## Fall 2009 Advanced Studies Student Information Sheet

### Tuition Fees

The ACE Programs offer students a reduced rate on college courses. The fees are as follows:

- \$48.00 per credit hour
  - \$144.00 3 credit hour class
  - \$192.00 4 credit hour class (Pre-Calculus, Calculus, Chemistry, Physics, Engineering Drawing, Networking Technologies, Computer Repair)
- \*Tuition and fees are subject to change by the Board of Trustees.

### Registration

To receive college credit at Genesee Community College for a high school class:

- Complete the Advanced Studies Registration Form (please provide all requested information).
- Pay the appropriate tuition fee. A minimum of 50% is required and must accompany the registration form.
- **Both** the student and a parent/guardian must **sign** the registration form.
- All registration materials must be received by the **October 9, 2009 deadline**.
- Late applications will **NOT** be accepted and will be returned to the applicant.

### Refunds

- Due to the low ACE Programs tuition rate, there is **NO** refund should you withdraw from the program.

### Withdrawal Policy

The college adheres to the following withdrawal policy:

- Withdrawal requests must include a completed withdrawal form signed by **both** student and high school personnel.
- Official withdrawal received by the ACE Programs Office prior to October 9th will result in the course being deleted from the student's record and no grade will be recorded.
- Official withdrawal received by the ACE Programs Office after October 9th and prior to November 13, 2009 will result in a grade of "W".
- Formal withdrawal **may not be initiated after November 13, 2009**.
- **Failure to complete course requirements or properly withdraw will result in a grade of "F"**.

### Unable to process

Applications will not be processed and will be returned if:

- Information is missing or not properly completed on the registration form.
- Minimum payment is missing.
- There is a balance due on student account.

### Important Dates

**Registration Deadline:           October 9, 2009**  
**Last Day to Withdraw:       November 13, 2009 (No Refund, Grade "W")**  
**Full Payment Deadline:       December 4, 2009**



## Advanced Studies –Fall 2009 Registration Form

Please print clearly while pressing firmly

### I. Student Information

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Sex: Male \_\_\_ Female \_\_\_

Name: \_\_\_\_\_ County: \_\_\_\_\_ US Citizen? Yes \_\_\_ No \_\_\_  
(Last Name) (First Name) (Middle Initial)

Address: \_\_\_\_\_ Phone : ( ) \_\_\_\_\_ - \_\_\_\_\_

Name of High School: \_\_\_\_\_ Graduation Year: \_\_\_\_\_

**Voluntary Information:** *This information is being requested in accordance with Federal regulations. The information is voluntary and will not be used in considering your registration.*

**Racial or Ethnic Group** American Indian/Alaskan \_\_\_ Asian/Pacific Islander \_\_\_ Black/African American \_\_\_  
Hispanic/Latino \_\_\_ White/Caucasian \_\_\_ Other \_\_\_

### II. Registration

Have you ever taken a course through Genesee Community College? Yes \_\_\_ No \_\_\_

Course Number	Credit Hours	Tuition Fee
EXAMPLE: Course    Credit Hrs    Tuition BIO 104            3            \$144.00	Totals:	

**Both signatures are required**      **\*\*Student Signature:** \_\_\_\_\_ (date) \_\_\_\_\_

**\*\*Parent/Guardian:** *By signing below, I grant the student permission to enroll in the above course(s) and accept financial responsibility for the related tuition and fees. I understand that the student will not receive a GCC transcript or grades, nor will the student be allowed to register for other classes at Genesee Community College until the student's account is paid in full. Should the student's account lapse into delinquent status, I understand that all costs and expenses incurred by the college in the enforcement of collection of past due accounts, including, without limitation, attorney's fees, shall become my responsibility and will be added to the amount due.*

**Responsible Party's Signature:** \_\_\_\_\_ (date) \_\_\_\_\_

Printed Name: \_\_\_\_\_ SS# \_\_\_\_\_

Billing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

### III. Payment

A minimum payment of 50% is required with this registration form. **PLEASE DO NOT SEND CASH.**

Full Payment \_\_\_ **OR** Minimum Payment \_\_\_  
Balance due by: **December 4, 2009**

**Check** \_\_\_ Make payable to Genesee Community College (Include Student's Name) **Money Order** \_\_\_ (Include Student's Name)

**Credit Card** \_\_\_ Only Visa and MasterCard are accepted Visa \_\_\_ MasterCard \_\_\_ Card Number \_\_\_\_\_

Expiration date \_\_\_\_\_ Amount \_\_\_\_\_ Card Holder's Name \_\_\_\_\_

Card Holder's Signature \_\_\_\_\_

### IV. Residency Form

Must accompany this registration (Required once every school year)